

MALAWIYANATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR
(Deemed University)

MINUTES OF THE FIFTH MEETING OF THE BOARD OF GOVERNORS

The fifth meeting of the Board of Governors was held on 17th December, 2005 at 3:00 pm

in the Conference Hall of MNIT, Jaipur. The following were present:

1. Shri Mukul Kashiwal
Chairman
2. Dr. G.L. Jambhulkar
Dy. Educational Advisor
Government of India
Ministry of Human Resource Development
New Delhi.
Representing nominee of MHRD -
Shri Ravi Mathur, Jr. Secretary (T), MHRD,
New Delhi.
Member
3. Dr. C.P. Srivastava
Educational Advisor
BIT, Noida.
Member
(Nominee of UGC)
4. Shri Abhay Jain
Director
M/s. Ambika Petro Chem (P) Ltd.
Bangalore.
Member
(Nominee of Central
Government)
5. Prof. B.N. Jain
Dy. Director (Faculty)
IIT Delhi
Representing Prof. Surendra Prasad, Director IIT
Delhi.
Member
6. Prof. S.C. Saxena
Director
Thapar Institute of Engineering & Technology
Patiala.
Member
7. Shri B.K. Ray
Desk Officer (FD)
Government of India
Ministry of Human Resource Development
New Delhi.
Representing Shri S.K. Ray, Financial Advisor,
MHRD, New Delhi.
Special Invitee

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| 8. | Dr. P.K. Saxena
Prof. of Mechanical Engineering
MNIT Jaipur. | Member |
| 9. | Dr. R.K. Yadava
Reader
Metallurgical Engineering Department
MNIT Jaipur. | Member |
| 10. | Prof. R.P. Dahiya
Director
MNIT Jaipur. | Member Secretary |

The following members expressed their inability to attend the meeting:

1. Shri Ram Lubhaya, Secretary, Technical Education Department, Government of Rajasthan.
2. Dr. U.S. Tandon, Financial Advisor (Academic), AICTE, New Delhi.
3. Shri A.K. Chhatwani, Executive Vice President, M/s. Larson & Toubro Ltd., Mumbai.

The Director and other members present in the meeting welcomed Shri Mukul Kasliwal, Chairman, MNIT, who was presiding over his first meeting of the Board of Governors. Subsequently, the Chairman welcomed all the members of the BOG. He emphasised that academic excellence should be our focus for the Institute.

The agenda items were discussed and decisions taken are as under:

- 1.0 To Confirm the Minutes of the 4th Meeting of the Board of Governors held on 25.09.2005

The minutes of the 4th meeting of the Board of Governors were confirmed.

- 2.0 To Note the Action Taken on the Decisions Made in the 4th Meeting of the Board of Governors held on 25.09.2005.

The Board noted the action taken on the decisions made in the 4th meeting of the BOG.

However, the following observations/decisions were made:

The recommendations made, under item No. 3.4 of the 4th meeting of the BOG, for holding another round of CAS by 31st December, 2004 have not been implemented yet since unavoidable circumstances were prevailing in the Institute in the past. The Board recommended to start the process for implementing CAS.

Details of the management course, item No. 3.6 of the 4th meeting, are awaited. This can be taken up in the next meeting of the BOG after the details are made available.

Regarding item No. 3.7 of the 4th meeting it was decided that a proposal made in the 4th meeting of BOG for starting four new PG courses in the Institute should be looked de-novo, keeping in view the thrust area programmes being planned by the Institute.

Regarding item No. 3.8 of the 4th meeting the Board resolved that the terms of faculty representative, Professor and Reader, as BOG members will be 2 years and this need not be referred to the MHRD.

Regarding item No. 3.16 of the 4th meeting it was resolved that a committee should be constituted to examine the report of M/s. P. Taparia, Chartered Accountants for action, if any.

Increase in intake to 40 in the Department of Architecture approved by the BOG as item No. 3.17 of 4th meeting, has not yet been implemented. This will be implemented in the 2006 -- 07 session.

The medals approved by BOG, under item No. 3.21 of the minutes of the 4th meeting will be awarded in the Institute convocation. The Board has approved to hold the convocation in March 2006.

Item No. 4.6 of the 4th meeting refers to the case of allegation regarding supply of duplicate cloth of liveries of M/s. Sumanangalam Textiles, Bhilwara make by M/s. Dilip Textiles, Jaipur. A synopsis of the case giving up-to-date status shall be placed in the next meeting of the BOG.

3.0 Items for Consideration

3.1 *To consider for approval the recommendations of the 4th meeting of the Finance Committee held in the forenoon of 17th December, 2005.*

The minutes of the 4th meeting of the Finance Committee held on 17th December, 2005 (forenoon) shall be circulated to all members of the BOG.

3.2 *To consider Annual Report & Annual Accounts of the Institute for the financial year 2003-04.*

The Annual Report and Annual Accounts of the Institute for the financial year 2003-04 were considered and approved. The Board has observed that action need to be taken regarding the remarks made by the Audit Party on the Annual Accounts for the financial year 2003-04. The Annual Report for the year 2004-05 should be prepared expeditiously.

3.3 *To consider for approval MNIT research fellowships for Ph.D. at par with IIT Delhi.*

Introduction of research fellowships from the Institute funds was approved. The number of such fellowships can be upto 50% of the sanctioned faculty strength. The monthly fellowships for the Junior Research Fellow (JRF) and Senior Research Fellow (SRF) will be Rs. 8000 - and 9500 - respectively.



3.4 *To consider earned leave to be credited in the individual account of Faculty Members during vacation.*

MNIT is a Deemed University and Technological Institute where the faculty should also devote substantial time for R & D, Curriculum Development, Continuing Education and other Academic Work in addition to the regular teaching programmes. During vacation period, in the absence of teaching work, the faculty can devote more time for these activities. The Board, therefore, approved crediting earned leave upto 30 days in a calendar year in lieu of vacation for the faculty if the vacation is not availed. There will not be any requirement for obtaining permission to retain the faculty members during the vacation.

3.5 *To consider the recommendation of the committee constituted by the Director to examine the request of Shri D. Saraswat substantive Lecturer in Electrical Engineering Department and appointed as Project Officer in Nodal Centre.*

Orders for retirement of Shri D. Saraswat on attaining the age of 60 years as on 31st December, 2005 were issued on 17th May, 2005 considering that the post of Project Officer is a non-teaching post. Shri Saraswat made representations dated 1.6.2005, 20.7.2005 and 27.9.2005 stating that he is holding a substantive post of Lecturer in Electrical Engineering Department and sought his reversion on his substantive post of Lecturer in that Department and also not to retire him at the age of 60 years.

The Director constituted a Committee on 11.11.2005 to examine the representations made by Shri D. Saraswat. The recommendations of the Committee were put up before the Board. The Board discussed this case in detail and it was decided that the Chairman will take a decision in the matter in consultation with the Director.

- 3.6 *To consider the seniority of the Technical Staff transferred from one department to another department in the Institute.*

The Board has decided that the seniority of staff members including technical staff of the Institute will be determined on the basis of his/her seniority at the Institute level. Transfer from one department to another will not affect an employee's seniority.

- 3.7 *To consider GFR 2005 for adopting them in the Institute.*

In view of the office memorandum No. E.20-13/2004-TS-III dated 22nd August, 2005 of MHRD, New Delhi, the Board has decided to adopt the General Financial Rules 2005 (GFR 2005), Sections 6 and 7 for procurement of Goods and Services and Inventory Management. These, with appropriate nomenclatures of MNIT wherever needed in the documents will be the purchase rules of the Institute for procurement of Goods and Services and Inventory Management.

- 3.8 *To consider grant of stagnation increment to the employees of this Institute.*

In the Central Government, stagnation increment is allowed to the concerned employees on reaching maximum of the pay scale. It is payable biennially and is equal to the last increment drawn in the pay scale. Maximum of three such increments can be allowed to an employee.

The Board has decided to adopt the Central Government rules and grant such increments to the employees of MNIT, Jaipur with a maximum limit of three biennial increments.

- 3.9 (a) *To consider the request of Dr. A.K. Jain the then Director for grant of stagnation increment as per orders of the IIT Roorkee.*

Prof. A.K. Jain, Professor at IIT Roorkee and former Director, MNIT Jaipur has submitted an application dated 4.8.2005 requesting for payment of arrears due to increase

of his pay from Rs. 22,400/- per month to Rs. 22,900/- per month w.e.f. 1.1.2004 on account of benefit of stagnation increment. The Board considered the case and observed that this should have been requested by Prof. Jain while he was Director MNIT. Since stagnation increment is as per norms, the Board has given ex-post facto approval for stagnation increment as well as payment of arrears on account of the increased pay to Prof. A.K. Jain, former Director of MNIT, Jaipur w.e.f. 1.1.2004 raising his pay to Rs.22,900/- per month.

- (b) *To consider the Letter No. Estt.(A)1846/E/3510 dated 18th November 2005 received from Dy. Registrar (Administration), IIT Roorkee regarding remittance of leave salary & pension contribution in respect of Dr. A.K. Jain who has served this Institute as Director from 1.5.2003 to 29.3.2005.*

The Board has given ex-post facto approval for payment of leave salary and pension contribution to Prof.A.K. Jain, former Director, MNIT, Jaipur as per Government of India norms. Similar observation as in 3.9 (a) was, however, made that the concerned employee should act timely for getting such remittances.

- 3.10 *To consider for approval terms & conditions for Prof. R.P. Dahiya's appointment as Director.*

- (a) Prof. R.P. Dahiya, Director, MNIT Jaipur was drawing pay of Rs. 22,900/- per month at IIT Delhi prior to joining MNIT Jaipur. This included one biennial increment for stagnation granted over the maximum of his pay scale. But the pay offered to Prof. Dahiya in MNIT is Rs. 22,400/-. His next biennial increment is due on first June, 2006. The Board has decided to give biennial increments to Prof. Dahiya and keep his salary structure, allowances and perks at least at par with those admissible to him at IIT Delhi. Dr. Dahiya has retained his lien with earlier employer, i.e. IIT Delhi. The Board has decided to give lien benefits including pension and leave salary contribution to Prof.

Dahiya and the contribution for these benefits will be borne by MNIT Jaipur. He will be allowed medical and other benefits which will not be less than what he was getting at IIT Delhi.

These terms and conditions are as per Government of India norms and will be communicated to MHRD, New Delhi for information.

- (b) The Board has given approval for Prof. R.P. Dahiya, Director, to have the status of Professor of Physics in the Department of Physics and take part in its activities subject to his convenience. This is as per the agreement of his contract of service. The Board of Governors has approved the agreement of contract of service.

- 3.11 *To consider the matter regarding grant of leave salary & pension contribution in respect of Shri K.K. Goyal, Sr. Audit Officer, A.G. Rajasthan whose services were borrowed on deputation at this Institute.*

The services of Shri K.K. Goyal, Sr. Audit Officer from A.G. Rajasthan were hired on deputation by the Institute w.e.f. 29.10.2003 to 22.6.2005 and 6.9.2005 to 1.11.2005.

The Board has granted ex-post facto approval for payment of leave salary and pension contribution to Shri Goyal for the period from 29.10.2003 to 22.6.2005 and 6.9.2005 to 1.11.2005. Interest on the leave salary and pension contribution will not be admissible.

The Board has, however, observed that the employee should have acted timely while in service at MNIT Jaipur to get such remittances.

- 3.12. *To consider for approval the recommendations of the screening committee held on 26.02.2005 for non-teaching staff for continuance upto 60 years after 57½ years.*

The recommendations of the Screening Committee dated 26.02.2005 to continue the services of Shri Dharmvir Sharma, Section Officer, Shri Mool Chand Chhipa,

Sr. Technician and Shri Ram Sahai, Mason were considered by the Board and the Board has granted permission to continue their services in the Institute upto the age of 60 years.

3.13 To take stock of the present status of TEQIP.

The status of TEQIP in the Institute was noted by the Board. It was, however, felt that the progress for implementation of this programme has been rather slow. The procurement of equipments and other purchases should be speeded up following the World Bank directives and norms and under the framework of MNIT purchase rules.

3.14 To create Centres of Excellence and to start new P.G. Courses.

The Board appreciated the initiative for creating Centres of Excellence and starting new P.G. Courses in the Institute. Approval has been accorded for the development of thrust area programmes in Building and Construction Material, Nano Technology, Composite Polymers, Ceramics and High Temperature Materials, Plasma Processing of Materials and Energy and Environmental Engineering. The Board has approved the creation of Centre for Material Research involving faculty from different Departments of the Institute. Payment for the procurement of equipments and creation of infrastructural facilities can be made from TEQIP and Institute grants. Also a 'Vision Plan' of the Institute should be prepared and discussed in the next meeting of the Board.

3.15 To approve working out plans for:

- (a) Recognition of Teacher's merit.
- (b) Recognition of outstanding contribution of Non-teaching Staff.

The Board has appreciated the proposal for recognising the merit of teachers (faculty members) and outstanding contribution of non-teaching staff of the Institute. The

proposal was approved for awarding letter(s) of appreciation and suitable incentives to the meritorious employees.

3.16 *To consider for approval Faculty Counsellors for students of the Institute.*

Students joining the Institute come from different parts of the Country with various social and cultural backgrounds. After joining the Institute many of them stay in the Institute hostels and pursue their degree programme in a highly competitive environment. They live away from their parents and relatives for a long period of time. They need guidance and advice in academic and personal matters while staying in the Institute. The proposal of assigning counsellors for group of students from faculty of the different departments of the Institute was approved by the Board.

4.0 **Reporting Items**

4.1 *To report appointment of Prof. R.P. Dahiya as Director of the Institute.*

The Board took note of the appointment of Prof. R.P. Dahiya as Director of the Institute who has taken over the charge w.e.f. 28th October 2005 (forenoon).

4.2 *To report about national seminar on "Physics for Physical World" held at this Institute towards celebration of the World Year of Physics-2005.*

The Board appreciated the organisation of National Seminar on 'Physics for Physical World 2005' held in the Institute on 29th November, 2005. This Seminar was organised for celebrating the 'World Year of Physics 2005'. Programmes for such celebration have been held all over the World.

4.3 *To report programmes planned for organising:*

- (i) *International Conference on Desalination.*
- (ii) *National Symposium on Heat Treatment.*
- (iii) *National Symposium on Plasma Science & Technology.*

The Board took note of all the programmes and desired that the faculty members should be encouraged to organise such programmes.

4.4 To report about the grant of leave to Prof. M.P. Poonia, who is holding a prestigious position as Principal, Engineering College, Bikaner.

The Board noted the grant of leave to Prof. M.P. Poonia who is holding a prestigious position of Principal, Engineering College, Bikaner.

4.5 To report nomination of Dr. R.K. Yadava to serve on the BOG from the category of Asstt. Professors (Reader).

The Board noted the nomination of Prof. R.K. Yadava as its Member from the category of Asstt. Professors (Reader). He will be a member till 30th June, 2007.

5.0 Table Agenda/Any Other Items.

5.1 Minutes of the 5th meeting of the Senate were placed before the BOG and its recommendations were noted.

5.2 Some students were admitted in this Institute in II Year B.Arch. (as lateral admissions) after completing a 3 year diploma in Architecture/Architectural assistantship from polytechnics. They have already successfully completed their Undergraduate studies and were awarded B. Arch. degrees from University of Rajasthan/MNIT.

The Council of Architecture, which is the governing body for the profession and education of Architecture in this country, neither recognizes nor registers these ex-students, resulting in their being unable to practice the profession of Architecture.

The Council has, however, written a letter to this Institute, stating that it is willing to consider these cases sympathetically and to register them, provided these students are taught the I Year course, taken exams, and produce a mark sheet as proof thereof.

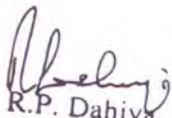
The Senate of MNIT in its 4th meeting held on 27th February, 2005 has agreed to admit these students in I Year B. Arch, and the syllabi and teaching scheme for them will be as per University of Rajasthan/MNIT prevailing at the time of their admission. These students could not be admitted in the academic session of the year 2005 starting from July, 2005. The Board has agreed to admit them in the coming academic session starting from July 2006 as a special case in order to facilitate their registration with the Council of Architecture after completing the required I Year Course.

- 5.3 The Senate in its fifth meeting has accepted the recommendation of the Department of Structural Engineering to change the name of M.Tech. specialisation from 'CAD in Structural Engineering' to 'Structural Engineering'. This was placed before BOG for approval. After careful consideration the Board has approved the change in name of the said M.Tech. specialisation.
- 5.4 The Board approved the decision taken in the fifth meeting of the Senate for all the students of M.Tech. IV Semester who are having shortage of credits required for the award of M.Tech. degree, but are declared pass, to do a mini project in the organisation where they are serving. They will be required to submit a report in the respective departments of MNIT for evaluation and grading.
- 5.5 The Heads of Departments in the Institute are appointed from the faculty members. The Board has decided that Head of an academic department of the Institute will be appointed

by the Director from Professors and Readers only. A faculty from another department can be appointed as Head or the Director can take charge of it, if the Director feels a need of it.

5.6 The Board took note of the appointment of Dr. Swadesh Kumar Gupta, Reader, Mechanical Engineering Department as Advisor II on deputation at AICTE, New Delhi.

The meeting ended with a vote of thanks to the Chair.


R.P. Dahiya
Director &
Member Secretary of BOG